

**ILLINOIS ATHLETIC DIRECTORS ASSOCIATION**  
**EXECUTIVE BOARD MEETING – SATURDAY, JULY 14, 2007**  
**9:00 AM**

**1.0 CALL TO ORDER**

(absent---Lewis, Gaziano, Cassens, Piatchek, Prunty, Dobbs, Flater, Hensley, Bartlett, Williams)

**2.0 REVIEW OF MINUTES FROM 5-8-07**

A motion was made by Mr. Bush to accept the minutes as presented, Mr. Kolkman seconded. The motion carried unanimously.

**3.0 IHSA REPORT – DAVE GANNAWAY**

Mr. Gannaway discussed the following items:

---The IHSA was looking into possible workshops for Principals and Athletic Directors to discuss topics of interest.

---The All School Mailing (on or about August 3<sup>rd</sup>) will be different this year. It will not be a large box as in the past. Many of the forms are online and will not be mailed. The links will be on the School Center.

---All Sports Manuals will be online this year and will not be mailed.

---The IHSA web site will be upgraded and become more “user friendly” in early August. There will be many new features that will make the pages more interactive for Principals and Athletic Directors. One such improvement will a be page just for those schools that host IHSA state series, this page will be similar to the Sports Tracker page and will allow managers to get all forms in one place.

----Passwords for the 2007-08 school year will be the same as they were in the 2006-07 school year.

----The open date pages will become interactive. Schools will be able to enter their open dates and edit them as they change.

---The Officials center also will be update later in the school year.

---There will not be a Scantron form at rules meetings. Instead those attending will get a sticker with a code that they will enter online at the school center that will prove their attendance.

----A reminder to Athletic Directors and Principals that Advisory Committee recommendation are not official until they have been reviewed by the Athletic Director Advisory Committee, the IHSA staff and finally approved by the Board of Directors. They then are added to the proper Terms and Conditions.

----The IHSA has been working with administrators on possible by-laws proposals for the Legislative Commission this fall. President Szabo thanked the IHSA for their part in the New AD Retreat.

## 4.0 COMMITTEE REPORTS

### 4.1 Past President Henry Johnson

A discussion was held on possibly making membership cards for IADA members. No action was taken, however Drew Potthoff will look into the possibly of getting these printed.

A discussion was held on making LTC a “stand alone” program. This would allow of the payment of needed fees quicker.

Mr. Kolkman informed the Board that the LTC operates at a deficit most of the year and this may not be the best option. He said that he would work with Mr. Van Fleet to streamline the process.

A discussion was held on the need for LTC books or could the notes/PowerPoint presentations be copied or but on DVD to save money. No action was taken.

### 4.2 President Elect Drew Potthoff

---Mr. Potthoff reminded the Board of the Athletic Advisory Committee Dates for 07-08:  
October 3, January 16, May 14

---He stated that he was pleased with the turnout for the Summer Retreat and stated that maybe next year there could be a social at US Cellular during a Bloomington Extreme (indoor football team) practice.

---A motion was made by Mr. Tarran, seconded by Mr. Bush to pay for 3 nights lodging for the LTC Coordinator and to also pay for 2 additional rooms for other Board members who help at the Retreat for the 2008 retreat. Upon a show of hands the motion carried unanimously.

---Mr. Bush made a motion, seconded by Mr. Tarran to pay for the rooms for the LTC Coordinator and 2 additional rooms for the 2007 retreat. Upon a show of hands the motion carried unanimously.

### 4.3 Treasurer Mark Kolkman

---Mr. Kolkman presented a report on 2007 IADA State Conference – Springfield---The Conference had revenues of \$101790.87 and expenses of \$68509.50 for a net excess of \$33281.37.

---Mr. Kolkman presented the Treasurer’s Report. The IADA had a year end balance of \$52448.70. The report also included yearly comparisons of the Ending Balance, Summer Retreat and State Conference for last 7-8 years. Mr. Johnson made a motion to accept the Treasurer’s Report as presented. Mr. Bush seconded. The motion carried unanimously.

### 4.4 Membership Stan Lewis

---The 2007-08 Membership Form that will be included in the IHSA mailing was reviewed. Also a list of IADA members was shared. Mr. Lewis is working on updating current and retired members.

#### 4.5 IADA Journal

Pete Shauer

---Mr. Shauer discussed the Journal Mailing & Fall Deadline. The Fall Journal in past years was mailed on or about October 30<sup>th</sup> of year. It was decided to move the deadline for submission of articles and pictures to September 14<sup>th</sup> and have the mail date on September 28<sup>th</sup>. This will allow for members to have the Journal before the October Division meetings.

---The Fall Journal will go to all members and to all other Athletic Directors in the state. There also will be extra copies at the Division meetings.

---Mr. Shauer presented a list of possible submissions from past years and other ideas were discussed on ways to make the journal more informative for members.

---Pictures for the Journal need to be sent to Mr. Shauer, not at Axis Publishing.

#### 4.6 NIAAA

Lynn Gaziano

---The June 11/12, 2007 NIAAA Section IV Meeting held in Elmhurst, IL were presented by Mr. Szabo. Items included:

---The next meeting for 2007 will be held in Wisconsin on November 3-5. A motion was made by Mr. Kolkman, seconded by Mr. Van Fleet to pay for 1 additional room for IADA Board members attending. (the host state already pays for one room) The motion carried unanimously.

---The IADA membership in NIAAA is currently 211, the most in years and allows the IADA 5 delegates to the National Convention.

---the NIAAA is creating their own program to train coaches and will not use the ASEP program. The IHSA will continue to use the ASEP program.

---Mr. Van Fleet discussed the Urban Outreach program and that he is working to get Athletic Directors from the Chicago district involved.

---The 2007-08 National Convention will be held on December 13-18 in Nashville. Future conventions will be held as follows: 2008-San Diego, 2009-Dallas and 2010-Orlando.

---A copy of each state's Fall Journal will be sent to the other State Presidents in Section IV.

---The 2008 Section IV meeting will be held on June 9 and 10, 2008 in Elmhurst.

---The NIAAA has moved into their new offices at 9100 Keystone Crossing, Suite 650, Indianapolis, IN, 46240. (phone 317-587-1450 and fax 217-587-1451)

The Board also discussed the NIAAA Scholarships that are given to High School Students from each state. The current national winner receives \$10,000. A discussion of presenting a \$250 scholarship to the winners (one boy and one girl) of the IADA Essay Contest was held. Also discussed was possibly inviting the winners to the State Conference to read their essay. No action was taken.

Mr. Van Fleet made a motion, seconded by Mr. Brey to have each Division Representative review essays submitted and forward to the IADA Executive Board their nominees. The Board then would review the 14 submitted and select a winner. The motion carried unanimously.

#### 4.7 Awards John Rutter

---Nominations forms for the various awards will be in the Fall Journal and discussed at the Division meetings.

---A discussion was held on the DVD Highlight Presentation at the State Conference. DHD Entertainment submitted a bid of \$7065 per year for the next three years to produce the DVD. Mr. Brey made a motion to accept the bid, seconded by Mr. Cowan. The motion carried unanimously.

#### 4.8 Public Relations Sue Bonner

---Ms. Bonner presented a letter that will be included in the Fall Principal Mailing

---She discussed that most IHSA Tournament Programs will include a message from the IADA and include pictures of the Executive Board.

---A discussion was held on the IADA presented a State Champions Certificate to schools that win IHSA State Championship. She presented a possible certificate with costs. After discussion that focused on who was to receive the certificates—the school, the coach, the AD or individual team members---the Board decided at this time not to sent certificates, but the IADA President will send a letter of Congratulations to each school that wins an IHSA State Championship.

#### 4.9 Business Manager Washington Bush

---Mr. Bush reminded the Board that the 2008 State Conference would be held on May 1-5, 2008 in Tinley Park, the 2009 State Conference would be in Springfield on April 30-May 5, 2009 and then be in Peoria for the following three years.

---Excel Decorators has been contracted for the 2008 Conference for decorations.

---The Summer Retreat has at least one year left on its contract with the Chateau. He will begin to explore other possible options for future years.

---Insurance for the IADA is in place.

4.10 Web Coordinator Rich Piatchek

---A handout by Mr. Piatchek was present with updates and changes on the IADA website. Please contact him for submissions and updates.

4.11 Hall of Fame Todd Cassens

---Video Presentation Proposal—see 4.7

4.12 Leadership Training John Van Fleet

Mr. Van Fleet presented a handout on the Summer Retreat and LTC. Items included:

---A breakdown of attendance per course and for the CAA test. Numbers were up for basically all courses and 8 people took the CAA—a record number.

---He discussed the efforts to get LTC classes to count towards Administrator Academy Credit. A template is being created to present for consideration for the ISBE to allow credit for LTC 707.

---He stated the need for more qualified instructors to help teach.

---He has been asked to teach LTC 508 in Michigan in late July.

---LTC courses at Fall Division meetings were presented (see each division report)

---A discussion of cost was presented for the Summer Retreat. Final numbers were not available yet.

---Mr. Van Fleet thanked those that helped with the Summer Retreat, including, Mr. Potthoff, Mr. Szabo, Mr. Johnson, Mr. Elder, Mr. Neakrase, Mr. Anderson, Ms. Woolard and Instructor Peg Pennepacker and the other instructors.

---A motion was made Mr. Brey, seconded by Mr. Cowan to approve for hotel rooms and mileage for those attending the National Coordinator Meetings in Indianapolis in September. The motion carried unanimously.

4.13 Mentor Program Bobbie Monroe/Drew Potthoff

---Efforts are being made to contact any new Athletic Directors in the state. If you know of anyone, please have them contact the IADA.

4.14 Historian Bob Cowan

---If any IADA member has any item of Historical interest for the IADA please send it to him.

4.15 Retired Athletic Directors Rich Montgomery

---The retired Athletic Directors list is being updated.

---The Fall Golf Outing will be held on October 6, 2007 at the Deer Valley Golf Course in Rock Falls.

---Mr. Montgomery is trying to have at least one Retired AD on each state conference committee.

4.16 Division Liaisons

Division 1 - Jim Prunty---Meeting Oct. 18—site Whitney Young HS—LTC 584

Division 2 - Jerry Dobbs---Meeting Oct. 25—site Prospect HS—LTC 611

Division 3 - Skip Tarran---Meeting Oct. 25—site Hinsdale South HS—LTC 723 (8 am-noon)

Division 4 - Jeff Flater---Meeting Oct. 23—site Sterling HS—LTC 618

Division 5 – Matt Hensley---Meeting Oct. 24—tba—LTC 709

Division 6 - Dave Bartlett---Meeting Oct 23 (tentative)

Division 7 - Mike Brey---Meeting Oct 22—site Governors Run Golf Course—LTC 502

4.17 At-Large – Diane Williams & Craig Anderson

---No Report

## **5.0 CONFERENCE CO-CHAIRS – BOBBIE MONROE & DEBORAH OFCKY**

---Vendors times will be moved to 11-4 on Sunday at Tinley Park to help reduce “free time”

---There will 3 drawings during the Vendor time

---Ways were being explored to have more of a program/activities on Sunday morning to keep Athletic Directors out of the Vendor hall until at least 11. This includes the Sunday morning meeting being moved to 10 am, collecting questions for the IHSA at the Division meetings (this was not done this past year); possible mini sessions/roundtables that morning, having the state scholarship winners present their essays at the Sunday meeting...

---They are still working a theme and keynote speaker

---The Friday Conference/Board Dinner will be at Mr. Piatchek’s house.

---A discussion was held on the date for the golf. After discussion of maybe moving the gold to Saturday morning it was decided to leave it on Monday morning.

---The New Executive Board meeting, normally on Tuesday morning may be moved to Monday night to allow for travel the next day. Mr. Bush will check into arrangements with the Holiday Inn to see if the rooms reserved for the Tuesday morning are open on Monday night.

## **6.0 OLD BUSINESS**

---A reminder of the Principal’s Conference is on October 15, 2007 in Springfield.

---Minerva Sportswear has many IADA items online; their website can be accessed from the IADA page.

## **7.0 NEW BUSINESS**

---A discussion of IADA Awards for 2007-08 was held. It was agreed that for State Athletic Directors of the year and Division AD of the year would be: IHSA Class 1A and 2A—one state winner and one per division **and** IHSA Class 3A and 4A—one state winner and one per division.

B. Five State Exchange – Wisconsin, November 3-6, 2007

## **8.0 FUTURE MEETINGS**

Sunday, October 14, 2007 – 9:00 am – Chateau Hotel, Bloomington, IL.

Sunday, January 20, 2008 – 9:00 am – Holiday Inn Select, Tinley Park, IL.

**ADJOURN**—the meeting adjourned at 12:15.

**Submitted by IADA Secretary John Overstreet.**