

ILLINOIS ATHLETIC DIRECTORS ASSOCIATION
EXECUTIVE BOARD MEETING
SUNDAY, JANUARY 21, 2007
9:00 AM – 12:00 PM

1.0 CALL TO ORDER

Absent: Cain, Gannaway, Montgomery, Prunty, Williams

2.0 REVIEW OF MINUTES OF OCTOBER 15, 2006

Bush/Van Fleet moved to approved the executive board minutes of October 15, 2006. Motion passed unanimously.

3.0 IHSA REPORT – DAVE GANNAWAY

No report

4.0 COMMITTEE REPORTS

4.1 Past President – Rich Piatchek

A. IHSA Board report

?? Reported on banned substances passed by the IHSA which is the same list as NCAA. For complete information look on the IHSA web page.

?? The IHSA is stressing the frequently violated rule about summer football scrimmages. Scrimmages cannot take place against any other team in summer with helmets and pads.

B. The Internal Operations manual has been revised. It is a working document. One key addition is a table of content, organized by sections. Items need to be added regarding the responsibilities of the conference committee. The current ops manual refers to a membership chairmen and a membership services chairman. Rich believes that membership service should be changed to a web master coordinator. Van Fleet/Gaziano moved to recommend to the membership that we add this new position to the executive board. Motion passed unanimously. If it passes through the membership it will be an appointed position for the first year. Please review your executive board section and inform Rich of corrections.

C. In the past we have offered lifetime memberships to retired Athletic Directors. This procedure is no longer being offered.

4.2 NIAAA – John Szabo

?? Doug Smith won the at-large election at the National Conference

?? Frank Kovaleski Professional Development Award has been established and will be awarded for the first time at the 2007 national conference. The award targets people who have worked in the leadership-training program at the state and national level. Gaziano/Tarran moved to nominate John Van Fleet. The motion passed unanimously.

?? NIAAA Student Athlete Scholar Application. Applications are due to the NIAAA February 28, 2007. Please share this info with students and get any applications to John Szabo by 2-21-07.

- ?? LTC information:
 - LTC classes are offered as part of Masters programs at IUPUI, Southern Mississippi, Seattle & Ohio University
 - Each state was asked to designate one certified state coordinator – Kolkman/Szabo moved John Van Fleet be listed as our LTC state coordinator. Motion passed unanimously. He is the only person who can submit CAA exam dates.
- ?? Voting at Delegates meeting at National conference
 - Voted to add a student membership classification to NIAAA membership
 - Voted to allow unlimited term lengths to NIAAA committee
- ?? New hazing DVD is available through the NIAAA
- ?? Mark Kolkman will deposit a rebate for \$480 from Cell Wade.
- ?? Student Summer Leadership Seminar is in Indianapolis in July 2007 sponsored by T-Mobile.
- ?? Future National Conferences
 - 2007 December 14-18, @ Nashville
 - 2008 December 13- 16 @ San Diego
 - 2009 December MAYBE in San Antonio
 - 2010 December in Orlando
- ?? Three awards we nominate:
 - NIAAA State Award of Merit – our nominee will be Rich Piatchek
 - NIAAA Distinguished Service Award: Van Fleet/Szabo moved Washington Bush be our nominee. Motion passed unanimously
 - NFHS Citation: Van Fleet/Szabo moved to nominate Lynn Gaziano as our nominee. Motion passed unanimously.
- ?? Please notify John of members with 15, 20, 25 and 30 years of membership in the NIAAA
- ?? Check the NFHS web page for important sport rule changes

4.3 Treasurer – Mark Kolkman

- ?? Report was distributed and is reconciled
- ?? Reported on Pay Pal account. Our monthly volume is not enough to wave the monthly fee. Is it an important enough to maintain this if it is just a convenience? Moved to table this discussion until the April meeting to consider conference payments and the level of activity.
- ?? Report on bonding of the organization. Out policy will be renewed in April
- ?? Domain Name for our web site annual fee is due. Flatter/Bonner moved to pay the fee. Motion passed unanimously

4.4 Membership – Jimmy Daniels

- ?? A printed report was distributed. There was much discussion about having changed the membership year to Sept – August rather than the May – April system. It was agreed we needed to give it more than one year before we consider it a success or failure.

- ?? NIAAA memberships have been paid. Should be getting your cards any day

4.5 IADA Journal – Mike Cain

- ?? Mike is taking another position at Jacobs High School and will no longer be the Journal Editor
- ?? Pete Schauer from Lake Park high School was appointed to fulfill the position. Journal information is due to John by **February 7, 2007**
- ?? Lynn challenged all board members to write articles about their position on the board and current issues. All division liaisons will be asked to encourage their division to send articles.

4.6 Awards – Mike Skowronski

- ?? Mike is following the time line and is on track because district and division reps got names to Mike in a timely fashion
- ?? Letters have been sent to all nominees.
- ?? Awards selection committee met before the executive meeting to determine State AD of year, Friends of Athletics, Retiring AD and Distinguished Services awards. Packets will go out to the appropriate individuals.
- ?? Mike will send email to division liaisons to send him any additions
- ?? Thanks to the committee who worked on the selection process

4.7 Public Relations – Sue Bonner

- ?? State Tournament program report was sent to the IHSA
- ?? Conference award winner's publication plans are under way. Sue will send letters to superintendents, principals and newspaper by early February
- ?? Think about if the IADA should send certificates to state champs

4.8 Business Manager – Washington Bush

- ?? Now that we have established central location for state conferences, Washington is working on costs at civic center and hotels.
- ?? Washington researched insuring the IAA. He reported on a quote from Hartford Insurance \$350. This covers conference, retreat and board meetings. (Remember we paid \$450 in Collinsville for emergency coverage) Mark got a quote of \$3000. Mark and Washington will get together with their quotes and be sure they are comparing the same points. Stolen equipment should also be included in our coverage. Szabo/Brey moved to spend up to \$500 to purchase insurance. The motion passed unanimously.

4.9 Hall of Fame – Todd Cassens

- ?? Hall of Fame Constitution is being revised.
- ?? The 2007 IADA Hall of Fame class will include:
 - Don Crandal
 - Doug DuVal
 - Norb Cassings
 - Dick Kerner

- ?? Todd will inform the IHSA on names to update the plaque
- ?? Todd made a recommendation to change the present Hall of Fame Committee by-laws to the following: There shall be a hall of fame committee that operates under the hall of fame procedures as listed in the IADA Operations Manual.
- ?? Piatchek/ Van Fleet made a motion to change the by-laws for the hall of fame committee. The motion passed unanimously. Rich will get the new change ready for the winter journal so that it can be present and voted on at the May conference.
- ?? We will still do the video presentation at the conference banquet. Rich Montgomery is adding an opportunity to the vendors list to purchase an ad to be run as part of the video. We will use the same video company (DHD) as last year as we feel we owe them some loyalty for all they did for us. This year's cost will be \$7085. Mark will look into bids from other companies for next year. Szabo/Cowan moved to use DHD Entertainment and provide them with two nights of lodging. Motion passed unanimously

4.10 Historian – Bob Cowan

Bob continues to gather data and recommends starting a database of all past members. He has started by consolidating information on past presidents, past conference chairs, past executive board members. Contact him if you have any information.

4.11 Mentor Program – Drew Potthoff

- ?? Drew is updating the list of new AD's and mentors. Send names of new AD's to Drew
- ?? There will be a new mini session offered at the state conference which will be a panel for new AD's

4.12 Leadership Training – John Van Fleet

- ?? Continuing to build professional development files of course certificates. Continue to send your certificates to John if you wish
- ?? Lee Green is out of town all summer. Peggy Pennepacker will teach the law classes at the summer retreat. She will fly in Thurs night, teach 504 Friday morning, teach 508 Friday afternoon and then teach 506 Saturday morning. Cowan/Kolkman moved to pay the expenses for having Peggy teach including two nights lodging, airfare, meals and stipend. Motion passed unanimously.
- ?? NIAAA now has a \$5.00 fee to replace a missing certificate
- ?? The Professional Development booklet should be reprinted because it has turned out to be a valuable tool. (Board previously agreed not to reprint it) Brey/Potthoff moved to have John reprint 1000 copies of the publication after negotiating the best price he can get. Motion passed unanimously

4.13 Retired Athletic Directors – Rich Montgomery

No report

4.14 Division Reports

Division 1 – Jim Prunty

No report

Division 2 – Jerry Dobbs (appointed to replace Dave Good)

Lynn ran the division meeting in October. We will vote for a new division liaison at the May conference

Division 3 – Skip Tarran

All districts met and about 65 AD's attended the division meeting

Division 4 – Jeff Flater

Discussed difficulty in finding people to run for positions. People may be reluctant to volunteer not knowing what the position entails. We need to use the journal and the district representatives to describe the positions available and the duties.

Division 5 – Stan Lewis

Stan used a form created by John Szabo to pass out as you entered his division meeting. It is a useful tool and Stan will send it to all Division liaisons to forward to their district reps. Also, division liaisons need to be aware of the positions that will be opening.

Division 6 – Dave Bartlett

No report

Division 7 – Mike Brey

Division meeting was well attended and Marty Hickman presented.

5.0 CONFERENCE CHAIRMAN – PAT COYLE & MATT HENSLEY

?? Still working on activities

?? Bob Kanaby (Executive director of the NFHS) will be the key note speaker

?? Registration will be online March 1, 2007

?? Conference gift may be an attaché/lap top case. Discussion about directing left over money to scholarship fund.

?? Axis will publish the conference program

6.0 ATHLETIC ADVISORY COMMITTEE – John Szabo

?? Tuesday night the division liaisons met as the slating committee

President elect:	Drew Potthoff	McHenry High School
Secretary:	John Overstreet	Paxton-Buckley-Loda
Membership:	Stan Lewis	Normal West
Business Manager:	Washington Bush	Conant
Historian:	Bob Cowan	Granite City
Awards:	Mike Skowronski	Glenbard West

?? Please see the IHSA web page for the minutes on all sport recommendations

?? Next meeting May 16th, 2007 in Bloomington

7.0 OLD BUSINESS

- A. Executive Director
Everyone agreed this is a good idea and there are many benefits. The cost is a big concern. No one wants to drop the idea. Maybe with conference staying in one location, money will open up to pay for an executive director in the near future.
- B. Remember to update a notebook regarding your responsibilities on the Executive board to pass on to new members
- C. IPA Conference
We should go to this again. Representatives for next October will be decided in July 2007

8.0 NEW BUSINESS

- A. National Conference - Nashville December 14 – 18, 2007
- B. LTC State Coordinator – John Van Fleet
- C. Transition from present board members to possible new members
Offer your help to the people replacing you on the executive board
- D. IADA Journal – Everyone agreed to put more effort into this
- E. Membership benefits – Is there more we should be offering our members in addition to the Journal
- F. Dual Membership IPA
Do we want to investigate this? There did not seem to be much support for this idea
- G. Meetings and attendance at meetings
Remind people to come to the meetings. It is your responsibility as a member of the executive board.
- H. 5 State Exchange is in Michigan March 17 – 19, 2007. John Van Fleet, Henry Johnson and Bobbie Monroe will attend.
- I. Dave Gannaway asked for support encouraging students to become officials. He is creating an educational process that would involve our association's support but not financial support. He wants to actively recruit seniors by sending letters to senior athletes to encourage them to become referees. Piatchek/Daniels moved to allow Dave to include the IADA in his efforts. The motion passed unanimously

9.0 FUTURE MEETING DATES

Friday May 4, 2007, stuff conference packets and executive board dinner

Saturday, May 5, 2007 - 9:00 AM – Crowne Plaza, Springfield, Illinois
Current executive board meeting.

Tuesday, May 8, 2007 – New executive board meeting

PLEASE NOTIFY HENRY JOHNSON IF YOU CANNOT ATTEND THE MEETING

Minutes respectfully submitted by: *Lynn Gaziano*

Adjourned 12:30pm