

**ILLINOIS ATHLETIC DIRECTORS ASSOCIATION  
EXECUTIVE BOARD MEETING  
SATURDAY JULY 17, 2004 9:00 A.M.**

1.0 Call to order – Tim Feigh

- 1.1 Tim welcomed the 2004-2005 Executive Board and reviewed items in everyone's folder. Absent: Jim Raabe, Diane Pettet and Jim Prunty

2.0 Review of Minutes of May 4, 2004

- 3.16 Division 1 meeting will be Tuesday October 26, 2004 @ Whitney Young HS @ 9:00 am  
Division 2 meeting will be Thursday October 28, 2004 @ Prospect HS @ 10:00 am.  
Division 3 meeting will be Thursday October 28, 2004 @ Lyons Township @ 1:00 pm and will offer LTC 509 @ 8:00 am  
Division 4 meeting will be Tuesday October 26, 2004 @ Sterling HS @ 9 am  
Division 5 meeting will be Wednesday October 27, 2004 TBA. Will offer LTC 503 or 507  
Division 6 meeting will be Jacksonville HS October 25, 2004 Monday October 25, 2004 @ 1pm  
Division 7 meeting will be Monday October 25, 2004 @ Carlyle time TBA
- 5.0 The next Executive Board meeting will be on Sunday, October 17, 2004 @ 9:30 am  
**@ The Chateau Rich Piatchek will take minutes**  
The motion to approve the minutes of May 4 passed unanimously.

3.0 IHSA Report – Dave Gannaway

- Two new assistant executive directors: Susie Knoblauch and Ron McGraw
- Meeting for new AD's at IHSA was very good. Scott reviewed the IHSA web page which was very beneficial
- All School mailing is scheduled to be mailed August 1, 2004.
- Question regarding mandatory change in NFHS policy regarding color of light uniform to white (in basketball only). It was recommended that this be reconsidered due to replacement costs. It is unclear why this change was not sent to the membership for consideration. Dave Gannaway will look into this.
- In the 2006 season, softball will require a face guard on helmets.
- Tim asked if there is any interest in having Scott Johnson give his presentation on the web page at division meetings. Division liaisons are encouraged to consider making this part of division meeting.

4.0 Committee Reports

4.1 Past president – Ken Shultz

- Constitution and Operations manual have been updated and distributed. He asked people to review these documents concerning their job description and inform him of any changes or concerns. Any changes in the operations manual will be voted on at the October meeting.

4.2 Treasurer – Mike Morris

- Report was distributed and Mike reviewed portions including state conference information which reflected an \$18,000 deficit. Discussion proceeded about the room guarantee which must be watched more carefully in the future
- Summer retreat breakdown was reviewed

- Year ending balance is less than it has been due primarily to the conference not making a profit.
- Chart of the past five years expenses and revenues for state conference was provided. A summary will be provided to Division Liaisons to update their division at the fall meetings. Ken, Mike and Tim will prepare the summary.
- Selke/Bush moved to approve the treasurer's report. The motion passed unanimously.

4.3 Membership – Jimmy Daniels

Membership report was distributed and reflects that less than 30% of the member schools in Illinois are members of the IADA. Jimmy also provided everyone with membership brochures.

4.4 NIAAA – John Szabo

Reported on the NIAAA Section 4 meeting held in June. Discussion included

- Retirement of Frank Kovaleski and the process for his replacement
- Introduction of two new LTC classes, 518 and 519
- Upcoming National conventions are:

Dec 11-14, 2004	New Orleans
December 2005	Orlando
December 2006	Anaheim
December 2007	Nashville
December 2008	San Diego
December 2009	San Antonio
- New CAA and CMAA requirements are changing effective January 1, 2005. Information will be included in the journal. Ohio U offers a masters program
- NIAAA strategic plan was discussed and will be presented at the Orlando conference
- Indiana is hosting the Five State Exchange March 19-22, 2005
- Anyone having interest in participating on a national committee should let Ken know. Illinois has a huge presence at the national level.

4.5 IADA Journal – John Selke

- A report on bids for other printing sources will be given at the October meeting
- Get all information for the fall journal to John as soon as possible. Changes will be accepted by John until September 27, 2004. John will find out if APC can mail the journal to member schools. John will get labels from the IHSA to the AD of every high school, Larry will get labels for the retired AD's and Jimmy will get labels for the Junior High members. Morris/Schultz moved/seconded the IADA will pay the postage for the fall and winter journals Motion passed unanimously

4.6 Awards – Ann Bagel

- Corrections in the Operations manual were discussed.
- Ann will get criteria for each award to District representatives for their meetings

District meeting collects nominees

Division meeting votes are cast and mailed to members not in attendance

Division liaisons inform Ann of winners in each division

- Morris/Cowan moves to recommend that an AD can be nominated for Division AD of year by a division an unlimited number of times. Motion passed unanimously.
- Morris/Bagel moved to rename Outstanding AD of the Year award to be Division AD of the year. The motion passed 17-3-2.
- Ann will send specifications for each award to vendors from conference for a quote. Ann will bring bids and samples to the October meeting.

4.7 Public Relations - Diane Pettet  
No report

- 4.8 Business Manager – Washington Bush
- This year's Summer retreat @ The Chateau completes the first year of three year contract. Next year's retreat is July 14-15, 2005 (Rooms rate \$82) (date is wrong in the IHSA pocket calendar)  
July 13 –14, 2006 (room rate \$84)
  - IADA Conference  
April 29 – May 2, 2005 in Peoria  
2006 in Collinsville  
2007 in Springfield  
2008 in Tinley Park  
2009 in Peoria  
2009 Pheasant Run is being considered
  - Washington will try to renegotiate the number of rooms guaranteed if the conference format is going to remain the same as 2004. Bush/Schultz moved to pay \$1000 this year and \$1000 next year as a deposit to the Gateway for the 2006 conference. The motion passed unanimously

- 4.9 Hall of Fame – Todd Cassens
- An attempt is being made to improve participation in the southern part of the state.
  - Information will be sent to the district representatives to get nominees.
  - Hall of Fame awards, previously, were ordered separately from other awards. Ann will include in the bid she is developing

- 4.10 Historian – Bob Cowan
- Location for an archive was discussed last meeting; The IHSA office is willing to offer a space. Please get items to Bob
  - Webmaster is in the process of adding a historical section to the IADA web page.

- 4.11 Mentor Program – Craig Watson
- Twenty six new AD's participated in the summer retreat and have mentors assigned.

- Craig and Jimmy are assessing how many AD's in each conference are IADA members. This will help in efforts being made to improve membership
- Jimmy will get a list to district representatives to determine schools which are members by conference.

#### 4.12 Leadership Training – John Van Fleet

- Discussion regarding increasing the cost of the LTC classes. Currently the IADA assists in covering the cost of the classes. It was agreed that the fee will not change at this time. John will survey the cost of LTC classes in other states.
- John reported on the summer retreat LTC classes. Everyone is very satisfied with the service and attention given by The Chateau.
- John needs to book Lee Green from Baker University NOW if we want him to teach again at next years summer retreat. VanFleet/Daniels moved to schedule Lee for next year. Motion passed unanimously.
- John recommends we do not have a dinner for the mentors and mentees as most people do not participate. The current dinner will be a lunch in the future.
- Expanding the IHSA portion of the presentation should be considered as it was a beneficial part of the new AD workshop.

#### 4.13 Retired Athletic Directors – Larry Weber

- The form being used for reporting retired AD's is helpful. A copy will be in all school mailing
- A retired A.D.'s directory is being developed.
- Discussion took place of the role of retired AD's in the IADA and at the conference
- Consideration is still being given for speakers at the conference for the retired. AD's
- Retired AD's want to establish a booth in the vendors area at the conference.
- Division liaisons are asked to discuss (at fall meeting) having a retired AD represent each division
- If you have need for a retired AD to assist in something, contact Larry.

#### 4.14 Strategic Plan – Terry Niedzwiecki

- Encourage division liaisons to meet with their district reps before fall meetings
- Three items were tabled at the May meeting

##### **Strategic Plan #2, Action Plan #1 Step #1**

##### **Strategic Plan #2, Action plan #2, Step #1**

Jimmy Daniels distributed a proposal from Renegade but additional programs will also be sought. More discussion @ next meeting

##### **Strategic Plan #3, Action Plan 2, Step #3**

Discussion on having two public relation positions; one on the executive board and one for the conference committee. Tim will talk to Diane Pettet and we will decide at next meeting.

#### 4.15 Division Reports

Division 1 – Jim Prunty

No report

Division 2 – David Good

Who is putting agenda together to district reps? Mike Skoronski (Glenbard West)

Division 3 – Skip Tarran

No report

Division 4 - Rich Montgomery

No report

Division 5 - Bobbie Monroe

Would like to offer LTC 503 or 507

Division 6 – Larry Sample

No report

Division 7 – Henry Johnson

No report

4.16 Athletic Advisory Committee – Rich Piatchek

- Meetings are scheduled for October 6, 2004, January 19, 2005 and May 11, 2005
- The IADA will meet the night before @ Chateau
- Symposium letter regarding Sports in Education presentation at Loyola
- We know Leadership Training Courses are important, don't know if principals know they are important. Tim and Pi will speak and have a booth at IPA conference to promote LTC with principals.

5.0 Conference Chairman – John Martin and Terry McCombs

- The State conference will be April 29 – May 3, 2005
- The format will remain much like it was in Itasca. Changes include: the retirees will be recognized at the banquet. Another change will be dropping the mini sessions from the middle of the day on Sunday. Sunday will include general sessions, exhibits, the division meetings, and the social.
- Theme suggestions will be recommended at the October Executive Board meeting. The evening social is also being reviewed including the Peoria Chiefs or a dinner on the river.
- It was recommended to raise the cost of the conference package \$10.00 from \$150. in advance and \$175. @ the door, to \$160/185. The ten dollar increase will increase the conference cost by \$5. and the membership dues by \$5.(The price has not changed in a number of years.) Bush/Shultz moved to approve the motion passed unanimously.
- It was also recommended that there be no gift on the table at the banquet. John will discuss this with his committee.

6.0 Old Business

Summer retreat 2005 – July 14, 15 and 16.

7.0 New Business

8.0 Future Executive Board Meetings:

Sunday, October 17, 2004 – Chateau Hotel – Bloomington 9:30 – 12:30

Sunday January 23, 2005 – Pere Marquette Hotel, Peoria 9:00 – 12:00

9.0 Adjourn

Selke/Bagel moved to adjourn 12:40 pm. Motion passed unanimously

Minutes respectfully submitted by:

*Lynn Gaziano*