

# ILLINOIS ATHLETIC DIRECTORS ASSOCIATION

Executive Board Meeting  
Sunday, October 19, 2003

- 1.0 Call to Order 9:00 a.m.  
Absent: Washington Bush, Tom Gillhouse, Jim Graham, John Baier, Mike Berentes and Henry Johnson
- 2.0 Review of minutes – Lynn Gaziano  
It was moved and seconded (Morris/Szabo) to accept the minutes as presented. Motion passed unanimously.
- 3.0 IHSA report – Dave Gannaway
  - Principal/Town Meetings are coming up. Marty Hickman will attend as many as possible; Dave Gannaway will fill in where necessary. Meetings begin at 9:00 a.m. and will include the Principal's portion followed by the Town meeting.
  - The IHSA has decided not to provide support at the NIAAA conference but rather will expand it's support at the state convention.
  - Two recommendations came out of the October Administrative Advisory Committee meeting:
    - 1) To include an area on the IHSA Home page to alert A.D.'s of important information or deadlines.
    - 2) To develop a calendar of dates and deadlines which can be Downloaded by month or by sport.
- 4.0. Committee Reports
  - 4.1 Past President – Terry Niedzwiecki  
Review of Board of Directors meeting (For complete details see Minutes from Board of Directors Meeting @ [www.ihsa.org](http://www.ihsa.org))
    - Holy Cross added to Prep Bowl
    - Seeking candidates for Hall of Fame
    - IHSA is considering redistricting
    - State Championships will be broadcast on the internet starting with Football, Boys and Girls Basketball, Baseball and Softball

4.2 Treasurer – Mike Morris  
Report distributed.

4.3 Membership – Jimmy Daniels

- Report distributed
- Paid memberships have increased since July
- Should Association consider a lifetime membership category?

4.4 NIAAA – Dave Smith

- Reported on his improved health and thanked everyone for their help.
- CAA exam paperwork will be submitted for the May exam (at state convention) and July 16, 2004 exam (summer retreat)  
Individuals who expressed interest in being trained to administer the CAA exam included Marty Bee, Diane Pettet, Diane Williams and John Szabo. The training is Monday December 15, 2003 at the national convention.
- Encourage people to go to the NIAAA convention since it is so close to home. Also encourage membership in the NIAAA.
- State door prize: Last year we offered an autographed ball, Sox tickets and cash. Other suggestions were discussed.

4.5 IADA Journal – John Selke

- Journal deadline is Friday October 24th
- Updated pictures and other info should be emailed to John before Friday
- Deadline for Winter Journal is February 6, 2004.

4.6 Awards – Ann Bagel

- Information has been send to all Division Representatives regarding nominations for various awards.
- November 21 nominations are due to Ann with voting to be completed by the beginning of December
- Retired A.D.'s is where Ann needs the most help. Nominations for retired A.D. awards should be sent to Ann to verify their eligibility.

#### 4.7 Public Relations – Diane Pettet

Information on award recipients should be forwarded to Diane as soon as possible.

#### 4.8 Business Manager – Washington Bush

- Ken reported in Washington's absence
- Signed a contract with Excell for the Wyndam
- Summer retreat for the next three years is at the Chateau in Bloomington
  - July 15, 16, 17, 2004 – rooms \$80 @ night
  - July 14, 15, 16, 2005 – rooms \$82.00 @ night
  - July 13, 14, 15, 2006 - rooms \$84.00 @ night
- Traveled to Tinley Park, Rockford and Quincy to research sites for 2008 IADA conference. Washington recommends 2008 @ Tinley Park Holiday Inn and Convention Center - \$129.00 room rate; large exhibit hall; better break out rooms; and all attendees can be accommodated in one hotel. Motion moved (Morris/Selke) to accept Washington's recommendation Lee Pappas discussed an interest in keeping the convention in the center part of the state. The motion was tabled until all divisions can complete a survey regarding the location of the conference. The Executive Board will vote at February meeting. Ken will develop a survey instrument.

#### 4.9 Hall of Fame – Marty Bee

- Distributed information regarding nominations for the Hall of Fame
- Marty is seeking members for the Hall of Fame committee, especially retired A.D.'s. The selection committee meets once a year
- Hall of Fame requires ten years as a high school athletic director as well as other criteria

#### 4.10 Historian – Bob Cowan

- No report.
- Please review the bylaws and constitution are on the IADA web site. Call Ken Shultz with changes

4.11 Mentoring – John Van Fleet

- Thank all the people that have helped finding new athletic directors
- Currently forty two pairs; 26 matched up in time for the retreat
- John is seeking a way to identify new athletic directors and mentors more quickly. Ken advised that copies of the summer retreat registration forms will be sent to John as they are received.
- Listing mentoring resources on the IADA web page is still in progress.
- Suggests considering LTC 505 being offered at the state conference so more individuals can be qualified to be mentors

4.12 Leadership training – Tom Gillhouse

- John VanFleet reported for Tom
- Group attended LTC workshop
- Updates and changes in CAA program go into effect 1/1/05.
- John is encouraging team teaching of courses; also suggests offering LTC 590 more often as is it a requirement to become part of the teaching faculty.
- John has asked the members of the Ex Bd to send him names of people who might be interested in being part of the state faculty.
- Tom Gillhouse is working with the Illinois Board of Education to get state certification for LTC courses

4.13 Retired Athletic Directors – Jim Graham

No report

4.14 Division reports

Division 1 – John Baier

- No report
- Division Meeting 11/18/03 at Whitney Young @ 9 am

Division 2 – David Good

- Division meeting 10/30/03 @ 10 @ Forest View  
(District meetings at 9:00 followed by Division meeting)
- Offering LTC 508

Division 3 – Rich Piatchek

- No report
- Meeting is 10/30/03 @ 1:00 pm @LTHS

Division 4 – Mike Berentes

- No report
- Division meeting 10/28/03 @ Sterling HS

Division 5 – John Szabo

- No report
- Division meeting is 10/29/03 @10 am @ Bloomington HS

Division 6 – Lee Pappas

- Division six recommends the state conference always remain in the center of the state
- Division meeting is 10/27/03 @ 1 pm @ Jacksonville HS

Division 7 – Henry Johnson

- No report
- Division meeting is 10/27/03 @ 9 am in Carlyle

5.0 Old Business

5.1 Strategic Plan Update – Terry Niedzwiecki

- Terry distributed the update strategic plan. Things are progressing. Completed action plans are on the web site.
- Larry Weber (retired A.D.) has expressed an interest in becoming more active in the IADA
- Discussion on need for an active member representing Retired A.D.'s. Ken will follow up with Jim Graham on his availability
- Ken will pursue constitutional change to address replacing members who are no longer active. Constitutional changes must be voted on at the May convention.
- Additional constitutional change: Permanent Executive Board position for Strategic Plan coordinator.
- Seeking IHSA board position for Athletic Administrator

- 5.2 State conference report – Rich Piatchek and Mark Kolkman
- Mark Kolkman replaces Tom Sidote as Conference Co-Chair
  - Convention time schedule distributed and discussed; attention needed for the Administrators Academy
  - Convention meals schedule and cost distributed and discussed
  - Convention tentative budget distributed and discussed.
  - It was moved and seconded to expend \$1200.00 as a down payment for the Itasca Country Club. The motion passed unanimously.

## 6.0 New Business

- 6.1 Athletic Advisory Meeting – Tim Feigh
- Met at new hotel – The Chateau ; worked out well
  - See IHSA web page for detailed Advisory Board recommendations
- 6.2 State of Illinois Pins Tim Feigh
- Tim purchased pins for distribution at National Conference. Pins will be located in the Hospitality Room
  - It was moved and seconded to approve \$2250.00 expenditure for the pins. Motion passed unanimously
- 6.3 Fall Division meeting schedule  
Information distributed. Dates above; see Division reports
- 6.4 National Convention
- Hospitality room – Rich Piatchek has been making arrangements. Room is booked for Sunday and Monday night. It was moved and seconded to expend \$2000. as a budget for the hospitality room at the convention. The motion passed unanimously.
  - NIAAA – delegates are Ken, Scott, Tim, and Mike.
- 6.5 Five State Exchange – Appleton Wisconsin November 8-11, 2003  
It was moved and seconded that the IADA cover expenses (two rooms and travel) for the Illinois Delegation to the Five State Exchange in November. The motion passed unanimously.

## 6.6 NIAAA Endowment

Each year states are asked to contribute in a variety of different ways.  
No motion was presented.

Other items:

- Henry Johnson suggested a letter go to all principals encouraging their A.D. to join the IADA. This was done and hopefully will provide new members. It was moved and seconded to reimburse Ken for postage for these letters. The motion passed unanimously.
- Application form to become a new member will be on line next week.
- Jimmy Daniels will send label document via email; please print your own labels.
- It was moved and seconded to expend \$200 as part of door prize at the National Convention. The motion passed unanimously.

## 7.0 Future meetings.

- Sunday, February 1, 2004 @ Wyndham Hotel, Itasca, 9:00 am
- Friday, April 30, 2004 @ Wyndham Hotel, Itasca, 6:30 pm

Motion to adjourn (Selke/Szabo). Passed unanimously 11:40 a.m.

Minutes respectfully submitted by:

*Lynn Gaziano*